

# OASBO 2020 Northeast Region Chapters Joint Workshop

## Course Description Quick Guide

Course Name	Course Description
<b>Pay Applications and 412 Certificates</b> Christopher L McCloskey, Partner, Bricker & Eckler LLP	<p>This course on Pay Applications and 412 Certificates will provide an in-depth look at the ORC requirements for contracts. Proper certification and the filing requirements with the county auditor will be discussed. Meeting Ohio Standards for School Treasurers, Financial Management 2.4 and Capital Asset Management 3.4, the attendee will have a clear understanding behind ORC 3313.33, 5705.41 and 5705.412. This session will meet Ohio Treasurer's office continuing education in Budgeting, Internal Controls and Cash Flow Management.</p> <p>This course on Pay Applications and 412 Certificates will provide an in-depth look at the ORC requirements for contracts. Proper certification and the filing requirements with the county auditor will be discussed. The course will enhance the attendees' understanding of the Ohio statutes and other laws related to contracts so that school district officials and employees can understand the rationale behind the laws in order to assist in identifying issues and helping to protect themselves and their districts from violations and liability, as well as to protect the public's trust in our public agencies.</p>
<b>Legal Update for Ohio School District CFOs</b> Rick Manoloff, Partner, Squire Patton Boggs LLP, Michael L. Sharb, Partner, Squire Patton Boggs LLP	<p>This presentation will focus on current topics of a legal and practical nature that are of concern and interest to Ohio school district CFOs, including any relevant changes in the Ohio Revised Code and/or State policies, opinions rendered by Ohio courts and/or the Ohio Attorney General, and initiatives of the federal government (including tax reform). It is important for school district CFOs to remain current on a wide variety of matters that routinely cross their desks, as well as those matters that are episodic or in some cases unexpected – from financing permanent improvements, to raising new revenue at the ballot box, to managing the use and disposition of public assets, to complying with federal tax and disclosure covenants, to leasing property, etc. This presentation, from the perspective of a lawyer/former school board member, will focus on the legal and practical aspects of matters such as these.</p> <ol style="list-style-type: none"> <li>1. Understand recent changes in the law that affect the activities of school district CFOs, as well as the pertinent substantive foundations.</li> <li>2. Be able to spot potential legal issues before they become problems, and address them.</li> <li>3. Be able to communicate legal finance-related opportunities to school boards and the public on topics of current interest.</li> </ol> <p>The course will enhance the attendees' understanding of the law that is integral to their duties, not just to protect school districts from pitfalls and liability, but also to enhance service to taxpayers through an understanding of legal options and opportunities.</p>

This lively session will help public officials and employees in understanding how to identify and avoid acting on potential conflicts of interest. It will also provide information regarding ethics prohibitions related to public contracts and potential post-employment requirements. Attendees will also learn about general assistance available from the Ohio Ethics Commission to assist both the public and public sectors in understanding and complying with the Ethics Laws.

Course Learning Objectives:

Understand how to identify and avoid acting on potential conflicts of interest

Understand public contract restrictions, including selling goods/services to public agencies

Discuss nepotism prohibitions under the law

Understand post-employment/revolving door restrictions

Gain information regarding the Ohio Ethics Commission

This class will assist public treasurers and school business officials to expand their knowledge of the relationship between their public agencies and the Ethics Commission. It will help them understand the conflict of interest restrictions imposed upon public officials and employees as well as private parties, such as vendors, who interact with their agency. This session will also focus on helping attendees understand the definition of public contracts under the Ohio Ethics Law and will outline the ethics prohibitions related to public contracts. Those attending this course will be able to dialogue directly with the Ohio Ethics Commission regarding the Ohio Ethics Law: hear updates on the statute, ask questions, interact with others who may face comparable ethical situations and dilemmas, and gain new insights into advisory opinions and recent decisions of the Ohio Ethics Commission. A better grasp of this information will increase government effectiveness in the ability to comply with the Ethics Law and in accommodating the needs of their public entities.

**Ohio Ethics Law: Can I Do That?**

Susan Willeke, Education & Communications Administrator, Ohio Ethics Commission

**Ohio Auditor of State Special Investigations Unit Fraud Case Study**

Cara L Yoder, CFE, Forensic Audit Manager, Ohio Auditor of State Office

This course will provide a detailed case review of a recent fraud case worked by Ohio Auditor of State's Special Investigations Unit. It will include details of how the theft was discovered, carried out and investigated. The course will also include a discussion on preventative measures.

Studying theft cases is crucial in understanding the importance of internal controls in deterring future fraud.