

## 2022 OTA Online Course Course Description Quick Guide

Course Name	Course Description
<p><b>Preparing for an Audit of ARPA Expenditures: What to Do Now?</b> Teresa Hicks, Quality Assurance and Technical Specialist, Center for Audit Excellence Division, Ohio Auditor of State's Office</p>	<p>This workshop will address the potential ARPA audit from the federal government. Presenters will discuss the process, the most recent guidance and/or regulations that townships and the federal government will be following, what a township needs to do to prepare for a potential audit, and other timely advice. The presenting attorneys will offer real-world examples by sharing what they are seeing with their own township clients.</p>
<p><b>Demystifying Grant Seeking: Tools &amp; Tips for Success</b> Kaye Borchers, Funding Specialist, Choice One Engineering</p>	<p>This session focuses on seeking grant support for township projects and programs. The session begins with an overview of the role of grant funding in an organization and the prerequisites for seeking grant support. Kaye will then provide insight on how to identify grant opportunities, tips for writing a successful grant application, and tools for managing the grant-seeking process.</p>
<p><b>Communicating Township Financial Needs Without Going to Jail</b> Rebecca C. Princehorn, Esq., Partner, Bricker &amp; Eckler LLP, Sean R Lehman, Attorney, Bricker &amp; Eckler LLP</p>	<p>This session will review the statutory rules and Auditor of State guidance regarding communicating township financial needs in a polarized environment, particularly at levy time. This session will provide practical guidance and best practices to keep township communication efforts informative, not promotional thus subject to legal challenges.</p>
<p><b>Construction Competitive Bidding and Procurement for Township Fiscal Officers</b> Laura Bowman, Partner, Bricker &amp; Eckler Attorneys at Law</p>	<p>Did you know that Township competitive bidding requirements for construction vary by type of project and vendor? Learn more about risk factors to consider when selecting a construction delivery model as well as what you need to know Do you know if your Township is following Ohio law when hiring a Design Professional, Contractor, Construction Manager at Risk, or Design-Builder.</p>
<p><b>TIFs: What are they, how are they used &amp; the pros and cons of implementing</b> Kristopher Wahlers, Partner, Ice Miller</p>	<p>This workshop will cover township tax increment financing. Township officials will review the basics and then move on to more advanced topics, like valuation, negotiation with other affected public subdivisions, structure of public and private guarantees, and laws affecting Ohio tax increment financing.</p>
<p><b>Trustee &amp; Fiscal Office Compensation- Budget, Payment, and Q&amp;A</b> Cody Stanton, Assistant Legal Counsel, Ohio Auditor of State Keith Faber</p>	<p>This free webinar will take a deeper dive into the topic of compensation for township officials. Get a clearer understanding of what defines a budget, the compensation chart, how elected officials are paid, and many more commonly asked questions on this matter.</p>
<p><b>How to Organize Your Files</b> Trina Martin, UAN Specialist, Auditor of State's Office</p>	<p>This class will be very helpful if you need some organizational tips to get your office streamlined from daily work, to audit, then to storage. If you are new to the office and are having trouble determining the best way to organize, these filing methods will make your job easier. The class is fast-paced and easy to understand.</p>