

Library Fiscal Officer 102

Course Description Quick Guide

Course Name	Course Description
History of the Public Library Fund & Legislative Update Michelle Francis, Executive Director, Ohio Library Council, Jay Smith, Director of Government and Legal Services, Ohio Library Council	<p>Gain a better understanding of how the Public Library Fund (PLF) has historically been funded and distributed to counties and how current state revenues have affected recent distributions.</p> <p>Learn more about the various resources that the OLC can provide to fiscal officers and directors to help you perform your job duties effectively.</p> <p>This presentation will also provide an update on legislation that affects public libraries including the impact of the state's current biennial budget.</p>
Library Fiscal Officer Calendar Robert Dolan, Assistant Director - Finance/Deputy Fiscal Officer, Cuyahoga County Public Library, Lisa Havlin, Fiscal Officer, Geauga County Public Library	<p>This course will discuss recurring monthly receipts, payroll, expenditures, quarterly events, semi-annual tasks, annual events and to-do lists according to the month that are relevant to the Library Fiscal Officer job duties.</p>
Intro to OPLIN & E-Rate Don Yarman, Executive Director, Ohio Public Library Information Network (OPLIN_)	<p>The Ohio Public Library Information Network (OPLIN) provides broadband internet connections and related information services to Ohio public libraries. Our primary mission is to ensure that all Ohio residents have fast, free public internet access through the 251 independent local public library systems in Ohio, as well as the use of high-quality research databases not freely available online. Though the eventual consumers of our services are often members of the general public, our actual <i>customers</i> are in fact limited to the public library systems of Ohio.</p> <p>Did you know that public libraries are eligible to receive discounts on internet connection, wireless access and hardware that supports internet access through the E-rate program? By filling out a few forms you can get as much as a 90% discount on your bills. The telephone companies and the federal government collect this money from every telephone customer, but unless you ask for it, this money just sits in Washington.</p>
Auditor of State Update/Preparing for Your Audit & Detailed Reporting Joey Jones, Chief Auditor, Ohio Auditor, Amie Lynn, Fiscal Officer, Massillon Public Library	<p>Learn the latest updates from the Auditor of State's office on the Ohio Compliance Supplement, detailed library code reporting, fiscal officer certificates of transition, preparing for your audit and other important information from the AOS.</p>
OPERS Reporting and Library Reporting Sarah Carr, Compliance Specialist, OPERS	<p>Gain a better understanding of the Fiscal Officer's responsibilities with respect to OPERS reporting and applicable library policy. You will learn what comprises earnable salary, how to properly handle a retire / rehire, how to navigate the Employer Contribution System, and how to meet the requirements for the PEDACKN Independent Contractor Forms. This session will use real-life scenarios and examples to assist you along the way.</p>
Workers Comp & PERRP Reporting Renee Peck, Public Employment Risk Reduction Program Director, Bureau of Workers' Compensation	<p>Ohio workers' compensation helps injured workers and employers cope with workplace injuries. The Bureau of Workers' Compensation (BWC) pays medical benefits and lost wages to employees who are injured or contract an occupational disease on the job. Learn everything you need to do to stay compliant and get your reporting questions answered. who are PERRP helps ensure that Ohio public employees have a safe and healthful workplace. Public employers must provide a workplace free from hazards that are causing or may cause death or serious physical harm.</p> <p>PERRP adopts and enforces occupational safety and health standards, provides training, outreach, education, and compliance assistance to prevent public employee occupational injuries and illnesses. PERRP voluntary compliance assistance services explain regulatory requirements and raise awareness of occupational injury and illness risk factors and strategies to reduce risk. Compliance assistance services include risk reduction inspections, industrial hygiene sampling, written program/policy reviews, and training.</p>