

OASBO Treasurer/CFO Planning Series - Second Quarter - 2023-2024

Course Description Quick Guide

Course Name	Course Description
<p>Grants Management; Comprehensive Continuous Improvement Plan (CCIP) Tammi Cowell, Treasurer/CFO, Tri-Rivers Career Center</p>	<p>This course will cover an overview of the CCIP to include</p> <ul style="list-style-type: none"> • Project Cash Requests • Final Expenditure Reports • General Overview and Navigation of the CCIP • Annual Financial Requirements <p>1 The course will provide CCIP grant basics, types of grants, roles and responsibilities, regulatory compliance, project cash requests and final expenditure reports</p> <p>Understanding the process of navigating the CCIP is an essential CFO/treasurer function. Successful completion of this process will link the Continuous Improvement Process (CIP) to the grants process and reflect the strategies of the district.</p>
<p>EMIS Reporting and Funding Topics Tammy Hrosch, EMIS Coordinator, Meta Solutions, Janice Allen, Treasurer/CFO, Trotwood-Madison City School District</p>	<p>This course will cover a variety of timely EMIS data related topics and their relationship with school funding. This will include an explanation of the importance of EMIS reporting accuracy and completeness to ensure the district is both compliant and appropriately funded.</p> <p>Course Learning Objectives:</p> <p>This course will provide essential goals as follows:</p> <ol style="list-style-type: none"> 1. Staff EMIS reporting and the relationship to educator licensure and the LRC 2. Casino Count data reporting and timelines 3. Understanding student FTEs and weighted factors 4. Understanding CTE FTEs 5. ODDEX Tuition and CCP Module processes 6. Federal Child Count Funding 7. Excess Cost 8. Catastrophic Cost <p>Statement of Accreditation Rationale:</p> <p>We will discuss how the student and staff data reported to ODE is culminated for a variety of reporting that is translated into school funding. All data reported by each school district is captured in the EMIS system – the importance of this data is vital for proper funding and report cards that reflect the school’s accomplishments accurately. Understanding all this data and how to report it in the EMIS system and allow it to be understandable for the users is also very important to the stakeholders in our state.</p> <p>Understanding the submission process for excess costs is important from both a revenue and expenditure perspective. Catastrophic costs can be a sizable reimbursement. Thus, record-keeping and organization throughout the submission process is important.</p>
<p>Tying It All Together: Budgeting & Forecasting Kristine Blind, Treasurer/CFO, London City SD, Ryan Pendleton, Executive Director, North Coast Shared Services Alliance</p>	<p>This is a curriculum-based presentation, designed to provide you with foundational knowledge around Budget and Appropriations, specifically tax-budget, forecast and how to tie them together.</p> <p>The course will provide</p> <ul style="list-style-type: none"> • Review of Terminology • Tax Budget Process • Appropriations Process • Annual Appropriations Measure • Appropriation Resolution • Budgeting Models • Budgeting Best Practices <p>Understanding how budget and appropriations tie together in the overall financial school district picture is very important. As one of the board’s primary responsibilities, financial planning to include budget and appropriations helps districts connect learning priorities to financial priorities.</p>

<p>403(b)/457 Plans Nory Gonzalez, Regional Vice President, Equitable</p>	<p>This course will cover an overview of 403(b)/457 Retirement Plan Compliance. What is the IRS looking for and how to survive an Audit. This course will provide valuable information on what the IRS is expecting in an audit of your employer sponsored retirement plans. Understanding what the requirements and responsibilities of maintaining a compliant employer sponsored retirement plan is vital in keeping the district from any type of negative IRS audit.</p>
<p>FMLA and FLSA Basics Megan Greulich, Associate, Weston Hurd LLP</p>	<p>This course will cover an overview of the basic compliance requirements for the Family and Medical Leave Act (FMLA) and the Fair Labor Standards Act (FLSA), including recent developments with regard to school district compliance. The course will provide basic information regarding district obligations for receipt and processing of FMLA leave requests, including recent developments in district legal obligations. The course also will provide a basic overview of FLSA requirements, including minimum wage, overtime, posting, record-keeping, employment of minors, and the impact of collectively bargained language. Understanding the basic requirements of FMLA and FLSA is vitally important for school business officials, especially those who serve in a dual role often carrying out human resources related duties. It is more important than ever for school business officials to understand the requirements, obligations, and entitlements in order to keep school districts legally in compliance in these unprecedented times as legal obligations and entitlements are adjusted each year.</p>