



MyCPIM Worksheet - Ohio GFOA 34th Annual Conference and Membership Meeting - 9/22/2021 - 9/24/2021

To report your hours for this conference, please follow the steps below.
If you need help or have input on how we can improve MyCPIM, please call us at (800) 228-1102.

Hours must be reported by 5:00pm on 10/1/2021. Hours will not be credited after this time.

- Step 1** Go to cpim.tos.ohio.gov and log in by clicking on the MyCPIM Login button and entering your email address and password.
TIP **If you have never logged into MyCPIM before** and have earned CPIM hours or requested certification of a Notice of Exemption in the past five years, your account information has been migrated into **MyCPIM**. Please follow the instructions in the yellow box on the log in page to recover your account. If you have never interacted with CPIM or haven't in the past five years, please create a new account.
- Step 2** On your **MyCPIM** homepage, scroll down to "Schedule of Events" and click "View" next to this event listing.
TIP Sign up for reminders to report your hours by clicking on the green "Get Report Hours Reminder" button.
- Step 3** Scroll down to the course listings and click on the green "Report Hours" next to the course you attended.
TIP The "Report Hours" button next to this course will appear in green only when the window is open – after the course end time has passed and before 5:00pm on 10/1/2021. It will appear in white when the window has yet to open or has closed.
- Step 4** Fill out the form for the course including the hour(s) attended, the **MyCPIM** password confirming your attendance, and the evaluation. Click "Report Hours."
TIP To help accurately and successfully report your hours, please use the grid below to take note of all hours attended and course passwords. If correctly submitted, a green confirmation box will appear in the lower right corner of the screen, you will receive an email confirmation of your reported hours for this course and on the **MyCPIM** homepage under the "My Previous Courses" tab, this course listing will appear with "Pending Organization Approval" in the "Hours Earned" column.

Date & Time	Course Name	Hrs. Possible	Hrs. Attended	Password
09/22 10:10 AM	Buzz Around Integrated Payables	1		
09/22 10:10 AM	Investments for Small Government	1		
09/22 10:10 AM	Public Payroll: Tips and Traps to Avoid	1		
09/22 10:10 AM	Tips for Sharing Your Financial Stories with Your Board	1		
09/22 11:10 AM	Key Issues Impacting Economic Development	1		
09/22 11:10 AM	Segregation of Duties in Small Governments	1		
09/22 11:10 AM	The Importance of Fleet Management to a Government's Budget	1		
09/22 11:10 AM	Uniform Guidance and Cares Act	1		
09/22 1:55 PM	Beyond Data + Decisions: Driving Budget Engagement in Colerain Township, OH	1		
09/22 1:55 PM	Fundamentals of Debt	1		
09/22 1:55 PM	Shared Services for Small Governments	1		
09/22 1:55 PM	Single Audit Update	1		
09/22 3:05 PM	Preparing Budgets in Uncertain Times	1		
09/22 3:05 PM	Procurement 101: Purchase Order Fundamentals	1		
09/22 3:05 PM	Ohio Compliance Supplement Update	1		
09/22 3:05 PM	Tax Incentive and School Compensation Agreements: Evaluating Them From All Sides of the Table	1		
09/22 4:05 PM	Internal Controls in a Remote Environment	1		
09/22 4:05 PM	Introduction to Property and Casualty Insurance	1		
09/22 4:05 PM	Understanding the Credit Rating Process	1		
09/23 10:10 AM	Establishing Required Policies and Procedures Under Uniform Guidance	1		
09/23 10:10 AM	Financing Green Projects	1		
09/23 10:10 AM	Understanding Property Taxes in Ohio	1		
09/23 11:40 AM	Common Audit Comments for Small Governments	1		
09/23 11:40 AM	Don't Get Caught up S***T's Creek Without an Investment Plan	1		
09/23 11:40 AM	GASB 87 – Leases	1		
09/23 11:40 AM	Records Retention in a Zoom Age	1		
09/23 1:50 PM	Cyber Threats Are Everywhere...What Should You Know to Protect Yourself and Your Company?	1		
09/23 1:50 PM	Fraud Case Study	1		
09/23 1:50 PM	Navigating Federal Stimulus Funds, Including the American Rescue Plan Act	1		

Date & Time	Course Name	Hrs. Possible	Hrs. Attended	Password
09/23 1:50 PM	Yellow Book Revisions	1		
09/23 2:50 PM	New Trends & Uses of Technology for Small Governments	1		
09/23 2:50 PM	Roles of Participants in a Debt Issuance	1		
09/23 2:50 PM	Utility Rate Studies - What are they, how are they done, and what are they for?	1		
09/23 2:50 PM	Roles the Fiscal Officers Plays in Smaller Governments	1		
09/23 4:20 PM	Building and Managing a Successful Decentralized Financial System – Case Studies	1		
09/23 4:20 PM	Capital Assets: An Overview	1		
09/23 4:20 PM	Key Points: Economic Data for Market Participants and Public Officials	1		
09/24 9:00 AM	Post-Issuance Compliance: Staying Out of Trouble with the SEC and IRS	1		
09/24 9:00 AM	GASB Update	3		
09/24 9:00 AM	Professional Conduct Beyond Reproach	3		
09/24 10:00 AM	Building a Successful Investment Program	1		
09/24 11:00 AM	Fundamentals of Debt Restructuring	1		
09/24 11:00 AM	Water and Sewer Construction Financing and Refinancing with Ohio Water Development Authority	1		

If for any reason, you miss more than 10 minutes of instruction for personal or business needs, you are obligated to account for the missed time when reporting your hours. For example, if you make a phone call that lasts 15 minutes in the middle of a session, you should report 1.25 hours if the "Hours Possible" for that course is 1.5 hours.

TIP *If you have a wireless device or internet access with you at the conference, we suggest reporting your hours for each course attended during the break immediately following the course.*

Step 5 If you are seeking CPIM certification (i.e., you want credit for these hours), you are required to pay an Annual CPIM Certification Fee of \$100. If you have paid your fee, a green box will appear at the top of your MyCPIM screen. If you have not paid, a red box will appear. Click on the red box, and follow the payment instructions. You will not receive an invoice, but you may download an invoice on the payment page. If you do not pay the Annual CPIM Certification Fee before 12/31/2024, you will NOT earn CPIM hours for these courses.